

Student Services

University of Basel Student Administration Office Petersplatz 1, Postfach 4001 Basel, Switzerland T +41 61 207 30 23 www.unibas.ch/studseksupportEN

Information sheet Documents for a master's application with a bachelor's degree from a non-Swiss higher education institution (spring semester 2025)

The following list (see also page 2) contains all documents that must be uploaded for a master's application with a bachelor's degree from a non-Swiss higher education institution (www.unibas.ch/application). Each file must be no larger than 20 MB.

The list distinguishes between documents that must be provided when submitting the application and documents that can be submitted by a later, specified deadline if not available at the time of application.

Required documents:

For all master's programs								
Document		File format		Late submis- sion deadline				
1.	Declaration of consent	PDF	Compulsory					
2.	(download from the application area) Recent photo for UNIcard (student ID card)	JPG or PNG	Compulsory					
3.	Passport or National ID card	PDF	Compulsory					
4.	Current CV in table form	PDF	Compulsory					
5.	University degree relevant for admission (degree certificate, degree transcript/transcript of records, diploma supplement)*		Can be submit- ted later	14 Feb 2025*				
6.	Academic transcript for current studies (if relevant university degree has not yet been completed)	PDF	Compulsory					
7.		PDF	Compulsory					
8.	Degree certificate and degree transcript/transcript of records from other studies completed at recognized higher education institutions (where available)	PDF	Compulsory where available					
9.	Maturität / secondary/high school leaving certificate (if applicant holds such a certificate)	PDF	Compulsory where available					
10.	Confirmation of exmatriculation if applicant has already matriculated at another Swiss higher education institution	PDF	Can be submit- ted later	Immediately upon receipt				



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Doc	cument	File format		Late submis- sion deadline				
Additional document for the master's degree program in Psychology or, if applicable, for the consecutive master's degree program in Business and Economics:								
	Confirmation of university admission from a recognized university. See: https://www.unibas.ch/en/Studies/Application-Admission/Admission/Admission-to-the-master-s-studies.html Iitional documents for specialized master's progra	PDF am in Sustai	Can be submit- ted later nable Developn	14 Feb 2025				
	Module descriptions for courses taken in mathematics and statistics or methods of empirical social research on university level	PDF	Compulsory where available					
Ada	Additional documents for master's program Critical Urbanisms:							
	Module descriptions about any academic achievements in Urban Studies as well as a written assignment/paper (e.g. your Bachelor thesis) from your studies, if available	PDF	Compulsory where available					

^{*} If degree certificate / degree transcript/transcript of records / diploma supplement are only available at a later date, an official degree confirmation will be accepted (including a complete degree transcript/transcript of records with definitive final overall grade/mark as well as official information about the grading system and the minimum pass mark for graduation).

Certified translations

Original documents created in a language other than German, French, Italian, or English are to be uploaded together with a certified translation in German or English (no translation required for a *Maturität* or secondary/high school leaving certificate). Please consult the binding specifications of the President's Office of the University of Basel for certified translations: www.unibas.ch/certified-translation.

Basel, October 2024