

Student Services

University of Basel Student Administration Office Petersplatz 1, Postfach 4001 Basel, Switzerland T +41 61 207 30 23 www.unibas.ch/studseksupportEN

Information sheet Documents for a master's application with a bachelor's degree from a non-Swiss higher education institution (fall semester 2025)

The following list (see also page 2) contains all documents that must be uploaded for a master's application with a bachelor's degree from a non-Swiss higher education institution (www.unibas.ch/application). Each file must be no larger than 20 MB.

The list distinguishes between documents that must be provided when submitting the application and documents that can be submitted by a later, specified deadline if not available at the time of application.

Required documents:

For all master's programs						
		File format		Late submis- sion deadline		
1.		PDF	Compulsory			
	(download from the application area)					
2.	Recent photo for UNIcard (student ID card)		Compulsory			
3.	Passport or National ID card		Compulsory			
4.	Current CV in table form	PDF	Compulsory			
5.	University degree relevant for admission (degree cer- tificate, degree transcript/transcript of records, di- ploma supplement)*		Can be submit- ted later	12 Sep 2025*		
6.		PDF	Compulsory			
7.	List of pending, not yet evaluated academic achieve- ments / courses (if any are still pending for the suc- cessful completion of your degree) See: www.unibas.ch/documentsapplication	PDF	Compulsory			
8.	Degree certificate and degree transcript/transcript of records from other studies completed at recognized higher education institutions (where available)		Compulsory where available			
9.	<i>Maturität</i> / secondary/high school leaving certificate (if applicant holds such a certificate)		Compulsory where available			
10.	Confirmation of exmatriculation if applicant has al- ready matriculated at another Swiss higher education institution		Can be submit- ted later	Immediately upon receipt		



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Document	File format	Status	Late submis- sion deadline			
Additional document for the master's degree programs in Pharmacy and Psychology and, if ap- plicable, for the consecutive master's degree program in Business and Economics:						
 11. Confirmation of university admission from a recognized university. See: <u>https://www.unibas.ch/en/Studies/Application-Admission/Admission/Admission-to-the-master-s-studies.html</u> Additional documents for specialized master's programmed and the specialized master's programmed and the	PDF	Can be submit- ted later ble Developme	12 Sep 2025			
12. Module descriptions for courses taken in mathemat- ics and statistics or methods of empirical social re- search on university level	PDF	Compulsory where available				
Additional documents for master's program Critical Urbanisms:						
 Module descriptions about any academic achieve- ments in Urban Studies as well as a written assign- ment/paper (e.g. your Bachelor thesis) from your studies, if available 	PDF	Compulsory where available				

* If degree certificate / degree transcript/transcript of records / diploma supplement are only available at a later date, an official degree confirmation will be accepted (including a complete degree transcript/transcript of records with definitive final overall grade/mark as well as official information about the grading system and the minimum pass mark for graduation).

Certified translations

Original documents created in a language other than German, French, Italian, or English are to be uploaded together with a certified translation in German or English (no translation required for a *Maturität* or secondary/high school leaving certificate). Please consult the binding specifications of the President's Office of the University of Basel for certified translations: <u>www.unibas.ch/certified-translation</u>.

Basel, January 2025