



Information sheet

Documents for a bachelor's application with non-Swiss educational qualifications (spring semester 2025)

The following list contains all documents that must be uploaded for a bachelor's application with non-Swiss educational qualifications (www.unibas.ch/application). Each file must be no larger than 20 MB.

The list distinguishes between documents that must be provided when submitting the application and documents that can be submitted by a later, specified deadline if not available at the time of application.

Required documents:

Document	File format	Status	Late submission deadline
1. Declaration of consent (download from the application area)	PDF	Compulsory	-----
2. Recent photo for UNICard (student ID card)	JPG or PNG	Compulsory	-----
3. Passport or National ID card	PDF	Compulsory	-----
4. Current CV in table form	PDF	Compulsory	-----
5. School reports from last 3 school years	PDF	Compulsory	-----
6. Proof of eligibility to study/secondary school leaving certificate or qualifications used as basis for application	PDF	Can be submitted later	31 Jan 2025
7. Confirmation of university admission if required in accordance with admission regulations (https://www.unibas.ch/en/Studies/Application-Admission/Admission/Admission-to-the-bachelor-s-degree-program/Admission-to-bachelor-s-studies-with-foreign-educational-qualifications.html)	PDF	Can be submitted later	31 Jan 2025
<i>If previously matriculated at another Swiss higher education institution:</i>			
8. Confirmation of exmatriculation	PDF	Can be submitted later	Immediately upon receipt
<i>In case of previous studies at a recognized higher education institution:</i>			
9. Up-to-date academic progress summary for previous, uncompleted studies with confirmation of still existing examination entitlement as well as of the right to continue the studies	PDF	Can be submitted later	31 Jan 2025
10. Degree certificate and degree transcript/transcript of records for studies already completed	PDF	Compulsory	-----

Certified translations

Original documents created in a language other than German, French, Italian, or English are to be uploaded together with a certified translation in German or English. Please consult the binding specifications of the President's Office of the University of Basel for certified translations: www.unibas.ch/certified-translation.